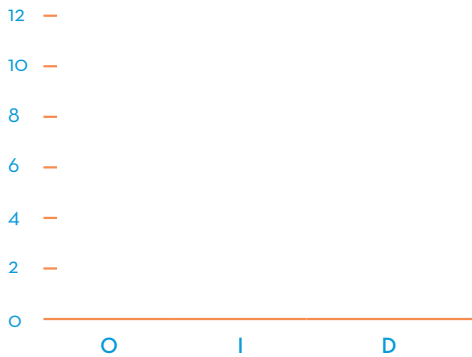


TOOL

TIME AUDIT

I	INTENTIONAL
O	OBLIGATED
D	DISTRACTED/UNSTRUCTURED

	MONDAY	TUESDAY	WEDNESDAY
6:00 AM			
7:00 AM			
8:00 AM			
9:00 AM			
10:00 AM			
11:00 AM			
12:00 PM			
1:00 PM			
2:00 PM			
3:00 PM			
4:00 PM			
5:00 PM			
6:00 PM			



TOOL

TIME AUDIT

I	INTENTIONAL
O	OBLIGATED
D	DISTRACTED/UNSTRUCTURED

	THURSDAY	FRIDAY	END OF THE WEEK
6:00 AM			60 —
7:00 AM			50 —
8:00 AM			40 —
9:00 AM			30 —
10:00 AM			20 —
11:00 AM			10 —
12:00 PM			0 —
1:00 PM			O I D
2:00 PM			
3:00 PM			
4:00 PM			
5:00 PM			
6:00 PM			

