



# Distribution and Transportation Operations

Youth Apprenticeship

## DISTRIBUTION AND TRANSPORTATION OPERATIONS

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Youth apprentices learn how to plan, document, and coordinate shipping of goods and services.

**Length of Apprenticeship:** One year. Youth apprentices must have completed Supply Chain Assistant prior to beginning this youth apprenticeship.

## OCCUPATIONAL COMPETENCIES

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Youth apprentices must complete a **total of 8** competencies. **Seven** must be from the list below. If necessary, employers can substitute **1** competency with another occupationally appropriate skill. That skill should be added to the competency list for assessment.

Competencies
1. Plan distribution of products
2. Compile transportation documentation
3. Ensure product is shipped on time
4. Verify packing list against actual shipment
5. Complete required shipping documents
6. Plan and route shipments
7. Maintain shipping and customs records
8. Follow up with customer regarding shipment receipt

## POST-SECONDARY PATHWAY OPPORTUNITIES

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There are several post-secondary pathway opportunities in this area. The following is a partial list.

- Supply Chain Management
- Supply Management
- Transportation - Logistics