 

**Sample Interview Questions: Apprenticeship Applicants**

1. Tell me about yourself.

1. Why are you interested in the Youth Apprenticeship program? What do you think the greatest advantage of this program will be for you?

1. Tell me about your career goals and long-term plans.

1. Tell me about a time you were in a leadership role at school, in a club or sport, or at work.

1. Give me an example to show that you work well on a team and that you are a “team player.”

1. In the Youth Apprenticeship program, you need to balance work, school, and extracurricular activities. Tell me how you will manage having multiple commitments.



1. If I asked your teachers to describe your greatest strengths, what would they say?

1. If I asked your friends the same question, what would they say your strengths are?

1. Tell me about a time that you faced a conflict or difficulty at work or in school; what did you do to resolve it?

1. What is your plan for transportation to and from your worksite?

1. Do you have any questions or concerns?

  

# Interview Etiquette: Do’s and Don’ts for Landing the Job

**Dress for Success -** ​Business attire is not only acceptable, it’s expected. It’s always better to error on the conservative side – if you aren’t sure something’s appropriate, it’s probably not. Jeans (any color) or logo t-shirts should not be worn.

**Appearance -** ​In order to make a positive impression, keep your hair neat and out of your face, apply simple makeup, keep nails clean and trimmed and perfume or cologne to a minimum.

**I’m Here!** ​Arrive and check-in at least 15 minutes early​. If you get there earlier, wait in your car and review your notes.

**Everything but the Kitchen Sink-** ​Take only what you need into the interview with you. It is recommended you bring an extra copy of your resume, something to write with and perhaps a pad of paper. Leave your cell phone in the car so you are not distracted during the interview.

**“Hi, My Name Is**…**”** ​Have your confident introduction practiced and ready. Say hello, state your name, who you’re there to see and at what time you have an appointment. Be friendly and smile.

**Shake, Shake, Shake -** ​Greet your interviewer – man or woman – with a firm, confident handshake.



**Eternal Optimist -** ​Stay positive. Don’t speak negatively about former jobs, bosses, or co-workers.

**Back It Up!** ​Highlight your relevant accomplishments by using specific examples to support your achievements and talents. Decide what you want to emphasize before the interview. Avoid yes-no responses to questions.

**Body Talk –** ​The non-verbal cues you give say more than you think. Make sure you speak clearly, use engaging body language (no crossed arms) and maintain natural eye contact with your interview. Don’t fidget and don’t chew gum!

**Now It’s Your Turn –** ​Most interviews will end with the chance for you to ask questions. Coming to the interview with thoughtful questions show you’re invested in the job, as well as indicates what you value. Research the company so you have background knowledge about them and what they do. Bring along your prepared questions to the interview.

**What’s Next –** ​Verify what happens after the interview. Will you be contacted only if hired? Is there a timeframe in place for the next step? Ask for business cards during the interview so you know who to follow up with.

**Gracias! Merci! Danke! Thanks!** ​Be sure to thank your interviewers for their time – both verbally and in writing. Sending a thank-you note or email after your interview shows your appreciation and helps you stand out.

**Have More Questions?** ​Reach out to your YA Coordinator or ​[Google](https://www.google.com/)​interview tips.

